

## Exhibitor's Application Form

Complete this form, keep a photocopy for your records and return the original to:

Address: **Canadian Society for Quality**  
71 Lafayette Bay  
Winnipeg, MB; R3T 3J9 Canada

Phone/Fax (Toll-Free): +1 (888) 286-4473

Email: CSQ@shaw.ca

EXHIBITOR APPLICATION FORM		
Number of 10' x 10' Booths Requested at \$850. per booth: <i>For additional booth or electrical equipment, please contact</i>		
Preferred booth location(s): <i>(indicate number(s))</i>		
Company Name: <i>Corporate logo and 50 word company profile for web posting to be sent in electronic format to Conference Coordinator</i>		
Address:		
City:	Province/State:	Postal/Zip Code:
Country:		
Telephone:	Fax:	
Email:	Website:	
Complimentary Registrant Full Name:		
Position:		
Total Amount Payable for Part A. <i>(booth totals inclusive of 5% GST)</i> : \$ _____		
B. ADDITIONAL EXHIBITOR DETAILS		
Additional Exhibitor Full Name:		
Position:		
Additional Exhibitor Full Name:		
Position:		
Total Amount Payable for Part B. <i>(plus 5% GST to registrant total)</i> : \$ _____		
PAYMENT DETAILS		
Total Amount Owed (Part A + Part B): \$ _____		
We wish to pay via company cheque.		<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Note: If paid by cheque, it must be made payable to the "Canadian Society for Quality" and should be mailed to the above address.</li> </ul>		
We wish to pay via Wire Transfer. Please contact the Conference Coordinator for details.		<input type="checkbox"/>
We wish to pay via Credit Card. Please contact the Conference Coordinator for details.		<input type="checkbox"/>
_____ Authorized Signature		_____ Date

**\*Please review the Terms and Conditions on following page.**

## EXHIBITION TERMS & CONDITIONS

The Canadian Goods and Services Tax (GST) at 5% is applicable to all goods and services offered by the Conference. GST is calculated at the date of publication of this document. The Conference reserves the right to vary the quoted prices in accordance with any changes in the legislated rate of the GST.

- Exhibition space will be allocated only on receipt of signed Exhibition Application Forms and payment of fees online via credit card. A letter of confirmation will be provided to confirm the booking, together with a receipt as proof of payment. The full balance is due and payable by September 1, 2018. All applications received after September 1, 2018 must include extra payment of \$100.00 (CDN funds) to be paid via credit card online.

**All monies are payable in Canadian dollars.** If paid by cheques, you must have a prior approval from us. All payments should be made payable to **Canadian Society for Quality** and checks must be drawn on a Canadian bank.

The conference is not responsible for any loss or damage to booth contents or the custom stands.

- **CANCELLATION POLICY.** In the event of cancellation, a service fee of \$100. (CDN) of the Total Payable Amount will be deducted for cancellations prior to September 1, 2018. No refunds will be made for cancellations after this date and the refunds will be processed after the conference. After exhibition space has been confirmed and accepted, a reduction in exhibition is considered a cancellation and will be governed by the above cancellation policy. Reduction in space can result in relocation of exhibit space at the discretion of the Conference Coordinator.

The conference reserves the right to rearrange the floor plan and/or relocate any exhibit without notice. The conference will not discount or refund for any facilities not used or required.

If it is intended to utilize a custom built stand, the Conference Coordinator must be advised and such advice must include full details and dimensions. All display constructions require the approval of the Conference Coordinator. A pro rata fee will apply if any construction occupies space outside the specified space as indicated on the floor plan.

No exhibitor shall assign, sublet or apportion the whole or any part of their booked space except upon prior written consent of the Conference Coordinator.

If you do not wish to receive further information about services and events related to the **Canadian Society for Quality**, please tick here

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date