

Sponsorship Application Form

Complete this form, keep a photocopy for your records and return the original to:

Address: **Canadian Society for Quality**
71 Lafayette Bay
Winnipeg, Manitoba
Canada R3T 3J9

Phone/Fax/(Toll-Free): +1-888 - 286 - 4473

Email: CSQ@shaw.ca

BOOKING DETAILS		
Sponsorship Item Requested:		
Company Name: (for invoicing)		
Company Name: (for promotional use)		
Address:		
City:	Province/State:	Postal/Zip Code:
Country:		
Telephone:	Fax:	
Email:	Website:	
Sponsorship Contact Person:		
Position:		
Total Amount Payable (all sponsorship totals inclusive of 5% GST): \$ _____		
Signed By:		Date:
PAYMENT DETAILS		
We wish to pay via company cheque.		<input type="checkbox"/>
<ul style="list-style-type: none"> Note: all cheques must be made payable to the "Canadian Society for Quality" and should be forwarded to the address above. 		
We wish to pay via Wire Transfer. Please contact the Conference Coordinator for details.		<input type="checkbox"/>
Please charge the required deposit/total amount to the following credit card.		
MasterCard <input type="checkbox"/>	Visa <input type="checkbox"/>	Amex <input type="checkbox"/>
Credit Card No: _____	Exp. Date: _____	
Name on card:		
Company Name:		
_____		_____
Authorized Signature	Date	

**Please see next page for Sponsorship Terms & Conditions.*

SPONSORSHIP TERMS & CONDITIONS

The Canadian Goods and Services Tax (GST) of 5% is applicable to all goods and services offered by the Conference and all prices in this agreement is inclusive of the GST. GST is calculated at the date of publication of this document.

- Sponsorship will be allocated only on receipt of signed Sponsorship Application Forms and payment of fees either online or by cheque. A letter of confirmation will be provided to confirm the booking, together with a receipt as proof of payment. All sponsorship items must be paid **in full by September 1, 2018.**

All monies are payable in Canadian dollars. Cheques should be made payable to the **Canadian Society for Quality** and must be drawn on a Canadian bank, paid in Canadian Funds.

All monies due and payable must be received (and cheques cleared) by the Conference prior to the event. No Sponsor will be allowed to either begin move-in operations or be listed as a Sponsor in the Program Brochures etc. until full payment is received and a booking form has been received by the Conference Coordinator.

- **CANCELLATION POLICY.** In the event of cancellation by sponsors, a service fee of \$100. (CDN) of the Total Payable Amount will apply for cancellations prior to September 1, 2018. In the event of cancellation by CSQ, full refunds will be made after the conference date. After sponsorship has been confirmed and accepted, a reduced amount of payment in sponsorship is considered a lower category of sponsorship and benefits to clients will be governed by the Congress policy.

No Sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package except upon prior written consent of the Conference Coordinator.

If you do not wish to receive further information about services and events related to the **Canadian Quality Congress**, please tick here

Authorized Signature

Date